

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING**

held on

**Monday 25th September, 2023 at 3.30pm
within the Waterfront Leisure Complex**

Present: Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Graeme Brooks, Councillor Lynne Quinn, Sandra Reynolds, Dr Liz Cameron and Bobby McVitie.

Observer: Hollie McAndrew, Facilities Manager, Ravenscraig Activity Centre.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities, Audrey Lavelle, Finance Manager and Andrew Hetherington, Head of Business Development and Corporate Support all Inverclyde Leisure, Hugh Scott, Service Manager and Mary McCabe, Finance Manager, Education & Communities, both Inverclyde Council and Lesley Hallam, Minute Secretary.

1.0a Appointment of Chair, Vice-Chair & New IL Director

After each AGM, in accordance with Article 15.1 of the Articles of Association, IL is required to appoint a Chair and Vice-Chair. It was proposed by Councillor Jim Clocherty and seconded by Councillor Graeme Brooks that Bill Hawthorne be re-appointed Chair and Dr Liz Cameron be appointed as Vice-Chair.

The CEO referred Directors to Item 7, Section 6 – Governance Appointment of New Director. He advised that following the interview process the best candidate was Corey Beaton. This was approved by Directors.

Corey Beaton entered the meeting and the Chair welcomed him to IL Board and introduced him to fellow Directors, EMT and Officers of IC.

1.0b Re-appointment of Dr Liz Cameron & Puneet Gupta

It was proposed by Councillor Jim Clocherty and seconded by Bill Hawthorne that Dr Liz Cameron and Puneet Gupta continue their term as Co-opted Members.

2.0 Apologies for Absence

2.1 Apologies were received from Puneet Gupta.

3.0 Minutes of Meeting of 31st July, 2023

3.1 The minutes of the meeting of 31st July, 2023 were submitted and approved on the motion of Councillor Graeme Brooks and seconded by Councillor Jim Clocherty.

4.0 **Matters Arising**

4.1 None.

5.0 **Presentation – Annual Report 2022/23**

5.1 The CEO supported by the Executive Management Team gave a presentation on the Annual Report 22/23. This highlighted the company's corporate, operational and financial achievements. Councillors Quinn and Reynolds entered the meeting during the presentation.

5.2 Directors asked several questions which the EMT answered.

5.3 The presentation was very well received by Directors and the Chair thanked all involved. He also commented on the positive relationship IL has with IC.

6.0 **Financial Monitoring Report**

6.1 There was submitted a report dated September 2023 by the Finance Manager updating Directors with the financial projection to 31st March 2024.

6.2 The Finance Manager advised Directors that her main focus was on Section 2, Key Movements -v- July 2023 Finance Report. The Finance Manager gave a detailed explanation of the reasons why the total income and expenditure projections have increased.

6.3 It was noted that the projected surplus remains slightly ahead of budget and that the money set aside by IC has been reflected in the forecast.

Decided:

i that the Directors noted the content of the report.

7.0 **Business Plan Update**

7.1 There was submitted a report dated September 2023 by the Chief Executive updating Directors on areas of the Strategic Plan being worked on by the team and summaries of last year's achievements from the annual report.

7.2 The CEO advised Directors that the growth plan for Port Glasgow and Express Gym is now complete and explained the key areas for this growth plan. The next growth plan will focus on Town Halls and Events.

7.3 Directors were presented with the risk register review and directed to Appendix 1 for full details. The CEO discussed the areas of the business shown as red and amber risks.

7.4 Directors were advised that on the 15th August IL and IC held a formal governance review meeting.

Directors were presented with IL's latest KPI figures.

Decided:

- i. that the Directors noted the content of the report; and
- ii. that the Directors approved the appointment of Corey Beaton as noted in 1.0a of the minute.

8.0 Leisure & Community Facilities Update

8.1 There was submitted a report dated September 2023 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.

8.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues: -

- IL hosted the annual Kilmacolm Running Festival with around 400 runners taking part.
- Character themed breakfasts are proving popular with families at Boglestone and Ravenscraig Activity Centres.
- Indoor Bowling has reopened for the season and members are benefiting from an extra day of play this year.
- IC has appointed a specialist consultant to examine the ice plant and chiller unit at the WLC. Directors will be updated as the project progresses.
- The new moveable pool floor within the main pool at the WLC will be installed tomorrow.
- Curling season at the Waterfront starts tomorrow night.
- Playschemes were well attended with numbers up on the previous year.
- The annual Triathlon took place at Gourock Pool which attracted 144 competitors.
- Gourock Pool pipework is being replaced which should improve the pool temperature.
- Directors were informed of upcoming IL Showcase events.

8.3 Referring to a question on the Indoor Bowling, the CEO will give an update on the growth of the facility at a future board meeting.

Decided:

- i. that the Directors noted the content of the report.

9.0 **Corporate Development Update**

9.1 There was submitted a report dated September 2023 by the Head of Business Development & Corporate Support updating Directors on the company’s corporate development areas in line with Inverclyde Leisure’s three-year Strategic Plan.

9.2 IL’s renewal process for insurance is currently under way. The insurance is due to renew on 1st October and Directors will be updated once a provider has been confirmed.

9.3 Directors were given a snapshot of recent outstanding WOW Award nominations.

9.4 Directors were updated on the marketing campaigns which are running throughout Sept/Oct including One Life, Under 25 Fitness and Children’s Activities.

9.5 Directors were advised that IL are shortlisted as finalists in the UK Active National Awards. The category shortlisted was for Marketing Campaign of the Year. This was based on September ‘22 “Choose How You Move” campaign. The winner will be revealed at the end of October ’23.

Decided:

- i. that the Directors noted the content of the report

10.0 **AOCB**

10.1 None.

11.0 **Date of the Next Meeting**

11.1 The date of the next meeting will be Monday 27th November, 2023 at 3.30pm within the Waterfront Leisure Complex.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....