

**MINUTES OF INVERCLYDE LEISURE  
BOARD MEETING  
held on  
Monday 29<sup>th</sup> May at 3.30pm  
Within the Waterfront Leisure Complex**

**Present:** Bill Hawthorne (Chair), Councillor Lynne Quinn, Chris Jewell, Puneet Gupta and Bobby McVittie.

**In Attendance:** Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities, Audrey Lavelle, Finance Manager, Andrew Hetherington, Head of Business Development & Corporate Support, all Inverclyde Leisure, Tony McEwan, Head of Culture, Communities & Educational Resources, Hugh Scott, Service Manager and Iain Cameron, Principle Accountant Education & Communities, all Inverclyde Council and Graham Smyth, Minute Secretary.

**1.0            Apologies for Absence**

1.1            Apologies for absence were received for Councillor Graeme Brooks, Councillor Jim Clocherty, Dr Liz Cameron, Councillor Sandra Reynolds,

**2.0            Minutes of Meeting of 27<sup>th</sup> March 2023**

2.1            The minutes of the meeting of 27<sup>th</sup> March, 2023 were submitted and approved on the motion of Bobby McVitie and seconded by Chair, Bill Hawthorne.

**3.0            Matters Arising**

3.1            None

**4.0            Financial Monitoring Report**

4.1            There was submitted a report dated May 2023 by the Finance Manager updating Directors with the financial results at 31<sup>st</sup> March 2023.

4.2            The Finance Manager provided an overview of the operating surplus vs budget and reported a slight surplus.

4.3            The Finance Manager informed Directors that the annual audit had commenced, and the full audited accounts will be issued ahead of the annual AGM.

4.4            Core income was reported to be £131k up on budget versus target.

**4.5            Decided:**

i            that the Directors noted the content of the report.

## **5.0 Business Plan Update**

- 5.1 There was submitted a report dated May 2023 by the Chief Executive updating Directors on areas of the Strategic Plan being worked on by the team, initiatives and agreed recommendations at the end of this report.
- 5.2 The Chief Executive reported to the Board the overall completed objectives from the prior Strategic Plan, 2020-2023.
- 5.3 The CEO presented information from the Local Government Benchmarking Framework to highlight how Inverclyde Leisure are comparing to other local leisure facilities.
- 5.4 The CEO reported to the Board for reference Director appointments and reappointment dates.
- 5.5 Directors were presented with the gender pay gap review and the information has been published.
- 5.6 Discussion arose around the gender pay review relating to the upper quartile and the top 5% of the company. IL comply with the relevant framework and advice to produce the gender pay gap report as well as having an equal opportunities policy.
- 5.7 The CEO will liaise with the Chair to produce the top 5% of the company, the progress plan for employees and Directors appointments.
- 5.8 Directors were presented with the latest KPI figures. Local Government Benchmarking performed well, and customer usage has increased on the year prior.

### **Decided:**

- i. that the Directors noted the content of the report

## **6.0 Leisure & Community Facilities Update**

- 6.1 There was submitted a report dated May 2023 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.
- 6.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues:-
- Birkmyre gym's refurbishment has had a lot of positive feedback from customers.
  - Childrens events held at Ravenscraig and Boglestone have been hugely successful and brought a lot of the community together.
  - External painting works at the Waterfront are now complete.

- Gourock Pool's season has begun with the big jump in.
- Greenock Town Hall works on the lift has been now completed in the main hall and works in Port Glasgow Town Hall will commence soon for the passenger lift.
- IL continued to work with Inverclyde Sports Personality Award's organiser Chris Jewell to help support this great community event.
- Summer playschemes have been commissioned by IC and will begin on the 3<sup>rd</sup> July to the 28<sup>th</sup> July.
- Ravenscraig stadium and track have attained Track Mark status.

**Decided:**

- i. that the Directors noted the content of the report.

**7.0 Corporate Development Update**

7.1 The employment development framework process is now live and being rolled out.

7.2 The company will undertake a reorganisation of roles and responsibilities following on from the voluntary severance / early retirement trawl.

7.3 Recent WOW Awards nominations have been excellent, highlighting the great work our staff are undertaking.

7.4 IL have rebranded Fitness Plus+ membership package to One:Life which has more added value services and discounts to members.

**Decided:**

- i. that the Directors noted the content of the report.

**8.0 AOCB**

8.1 The Chair thanked Chris Jewell for his service and devotion to the Board over the years as this will be his last term as a Director.

8.2 Recruitment process will start for a new Director.

**9.0 Date of the Next Meeting**

9.1 The date of the next meeting will be Monday 31<sup>st</sup> July 2023 which will take place at 3.30pm.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....