MINUTES OF INVERCLYDE LEISURE
BOARD MEETING
held on
Monday 27th January 2020 at 3.30pm
Within Ravenscraig Activity Centre

Present: Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Jim McEleny, Councillor Graeme Brooks, Councillor Lynne Quinn, Puneet Gupta, Andrew Hetherington and Chris Jewell.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Tony McEwan, Head of Culture, Communities and Educational Resources and Iain Cameron, Principal Accountant both Inverclyde Council and Graham Smyth, Minute Secretary.

1.0	**Apologies for Absence**
1.1	Colin Wilson.
2.0	**Minutes of Meeting of 25th November 2019**
2.1	The minutes of the meeting of 25th November 2019 were submitted and approved on the motion of Chris Jewell and seconded by Puneet Gupta.
3.0	**Matters Arising**
3.1	None.
4.0	**Financial Monitoring Report 1st April to**
4.1	There was submitted a report dated January 2020 by the Finance Manager updating Directors with the financial projection to 21st March 2020.
4.2	The Finance Manager reported that IL is still forecasting a deficit.
4.3	Total income is ahead of budget and 3% up against the prior year.
4.4	The Finance Manager reported that discussions are still ongoing regarding recovering the utility costs associated to the CHP works during the boiler installation.
4.5	**Decided:** i that the Directors noted the content of the report.

5.0   Business Plan Update

5.1   There was submitted a report dated January 2020 by the Chief Executive updating Directors on areas of the Strategic Plan being worked on by the team, new projects, initiatives and agreed recommendations at the end of this report.

5.2   The Chief Executive updated the Directors that the new Strategic Plan would be presented in the next Board Meeting.

5.3   The CEO advised the Directors that IL have been formally approved for the Stage 2 application for the Indoor Tennis facility.

5.4   Directors were informed the Health and Safety (H&S) auditing procedure has been changed to focus more weighting on quality. The KPI for H&S has been amended to 75% to reflect the change.

5.5   The Chief Executive updated the Board on the Risk Register and the KPIs.

5.6   Directors were also informed that an employee of IL has been nominated for a national Wow Award in the building customer trust category out of 33,000 nominations.

5.7   **Decided:**
            i.   that the Directors noted the content of the report

6.0   Leisure & Community Facilities Update

6.1   There was submitted a report dated January 2020 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.

6.2   The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues:-

- o Talks and discussions are still ongoing with all parties around the implementation and transition of the golf facility to IL
- o IL's new website is progressing well and set to be launched in Spring
- o Wheelchair access lift for the Greenock Town Hall stage is progressing and a proposal has been submitted for a building warrant.
- o IL are piloting a motivator's programme for Live Active.
- o Boiler refurbishment at the Waterfront has now been completed.
- o The Waterfront gym has undergone a significant refurbishment.

- o Count for the General Election was successfully moved to the Greenock Town Hall
- o Group Fitness Launch was well attended in early January.
- o Gourock Pool's season will commence on the 8th May.

6.3   **Decided:**
  i.   that the Directors noted the content of the report.

7.0   **<u>AOCB</u>**

7.1   Chris Jewell informed the Board about an upcoming event, Inverclyde Sports Personality, which will take place in the end of March.

8.0   **<u>Date of the Next Meeting</u>**

8.1   The date of the next meeting will be Monday 30th March 2020 which till take part at 3.30pm. Venue to be confirmed.

There being no further business the Chairman declared the meeting closed.

Chairman…………………………..   Date……………………