

**MINUTES OF INVERCLYDE LEISURE  
BOARD MEETING**

**held on**

**Monday 30<sup>th</sup> September 2019 at 3.30pm  
within Gamble Halls, Gourock**

**Present:** Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Jim McEleny, Councillor Graeme Brooks, Councillor Lynne Quinn and Chris Jewell, Puneet Gupta, Andrew Hetherington.

**In Attendance:** Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Craig Given, Finance Manager (Education & Exchequer) and Tony McEwan, Head of Culture, Communities and Educational Resources, both Inverclyde Council and Lesley Hallam, Minute Secretary.

**1.0            Appointment of Chair & Vice-Chair**

1.1            After each AGM, in accordance with Article 15.1 of the Articles of Association, IL is required to appoint a Chair and Vice-Chair. Bill Hawthorne and Councillor Jim Clocherty have indicated they are happy to continue in these roles for a further year.

1.2            It was proposed by Chris Jewell and seconded by Councillor Jim McEleny that Bill Hawthorne and Councillor Jim Clocherty continue in their current positions.

**2.0            Apologies for Absence**

2.1            An apology for absence was received from Colin Wilson.

**2.2            Declaration of Interest**

Councillor Jim McEleny declared an interest in Item 8, Leisure & Community Facilities Update Report at section 3.10 - Greenock Whinhill Golf Course Business Plan.

This was noted.

**3.0            Minutes of Meeting of 29<sup>th</sup> July 2019**

3.1            The minutes of the meeting of 29<sup>th</sup> July 2019 were submitted and approved on the motion of Councillor Jim McEleny and seconded by Chris Jewell.

**4.0            Matters Arising**

4.1            *7.3 – The Head of Leisure & Communities has e-mailed Councillor Graeme Brookes with an update on an issue regarding Ravenscraig Stadium.*

## **5.0 Presentation of Annual Report**

5.1 IL's Management Team presented the Annual Report to the Board highlighting the positive work carried throughout the business last year.

5.2 Directors praised IL on their achievements and congratulated management and staff for a great report and a fantastic year. Councillor Clocherty commented that it was a great report, however, the figure reported of a 1% increase for GP referrals was disappointing. Jim Lyon, Ops Manager, Business Development and Support acknowledged this and indicated that there has been challenges locally around interaction with local health professionals and also that IL Live Active Advisors are limited as to how much they can influence local GP's to refer. Jim Lyon, stated that the figures this year are more encouraging following more pro-active intervention from Greater Glasgow and Clyde, allowing our Live Active advisors access to various forums including GP and practice nurse meetings to sell and promote the service. He also indicated that a challenge this year would be to engage more closely with the local HSCP.

## **6.0 Financial Monitoring Report to 31<sup>st</sup> May 2019**

6.1 There was submitted a report dated 20<sup>th</sup> September 2019 by the Finance Manager updating Directors with information on income up to the 1<sup>st</sup> August 2019.

6.2 The Finance Manager reported income is slightly ahead of target, by approximately £1.3k versus budget. The Finance Manager advised that IL is still on track to deliver to budget.

6.3 Total expenditure is approximately £12k below projection, mainly due to timing of the expenses versus the budget phasing.

6.4 Directors were also advised that meetings will take place with Managers to ensure that the budgets are being monitored closely until year end.

### **Decided:**

i that the Directors noted the content of the report.

## **7.0 Business Plan Update**

7.1 There was submitted a report dated 20<sup>th</sup> September 2019 by the Chief Executive updating Directors on the areas of the Strategic Plan being working on by the team, new projects and initiatives.

7.2 Directors were advised that a copy of the Annual Report 2018/19 would be available at the end of the meeting.

7.3 Directors were advised that a positive meeting has taken place between IL, Sports Scotland, the LTA and Tennis Scotland and we now wait for official notification of the Stage 2 outcome,

which is due shortly. Directors were informed that Greenock Sports Centre has successfully launched tennis coaching which is proving very popular.

7.4 Directors were informed that the 5<sup>th</sup> Annual IL Excellence Awards was held on Friday 24<sup>th</sup> August. This evening was a celebration of business and individual success and was attended by both Directors and staff who all enjoyed the evening.

7.5 The CEO reported that IL have been asked to produce proposals to save up to £300k off the management fee over the next three years. A number of initiatives have been put forward and these will form part of the discussions with IC over the next 5 months. Once more information becomes available the CEO will update Directors.

7.6 The CEO advised Directors that the percentage figure for IL's absence for the 1<sup>st</sup> quarter is 4.2%.

7.7 Directors noted the KPI framework to the end of August.

**Decided:**

- i. that the Directors noted the content of the report

**8.0 Leisure & Community Facilities Update**

8.1 There was submitted a report dated 20<sup>th</sup> September 2019 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.

8.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues:-

- The launch of the new Express Fitness Gym at Port Glasgow Swimming Pool is proving popular and feedback from customers is extremely positive.
- The Gourock Outdoor Pool Triathlon & Aquathon and the Kilmacolm Running Festival events were a great success with over 165 competitors taking part in the Triathlon/Aquathon and 100 runners competing in the Kilmacolm Running festival.
- The first Doggy Swim took place at Gourock Outdoor Pool. The publicity and feedback generated from this event has been positive.
- IL is currently in discussion with IC over reviewing the Waterfront lease and car parking arrangements.
- The 25<sup>th</sup> Annual Masters Gala took place within the WLC with swimmers competing from all over the UK.
- The September membership promotion theme is Choose How You Move promoting all four IL fitness brands.
- Membership club live is 9080.

- A first draft Business Plan for Greenock Whinhill Golf Course is being produced and will be presented to the next board meeting. An overview of IL's vision for the golf facility was given to Directors.
- 8 bands have signed up to the battle of the Bands, Greenock Rocks event which will take place on Friday 8<sup>th</sup> October within Greenock Town Hall.
- Work on the replacement floor at Greenock Town Hall has now been completed.
- Attendances for the summer playschemes were up on the previous year with an increase in participation of over 5%.
- Gourock Outdoor Pool welcomed Scottish Swimming's ambassador and champion swimmer Duncan Scott to re-launch Scottish Swimming's Learn to Swim Programme. A collaboration between Scottish Swimming and partners Scottish Water saw a promotional video produced which highlights the success of IL's swim school.

**Decided:**

- i. that the Directors noted the content of the report.

**9.0            AOCB**

9.1            None.

**10.0           Date of Next Meeting**

10.1           The date of the next meeting will be Monday 25<sup>th</sup> November 2019 at 3.30pm. Venue to be confirmed.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....