

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING
held on
Monday 26th July 2021 at 3.30pm
Indoor Bowling**

Present: Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Graeme Brooks, Councillor Jim McEleny, Councillor Lynne Quinn, Puneet Gupta, Dr Liz Cameron, Chris Jewell and Andrew Hetherington.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Tony McEwan, Hugh Scott, Iain Cameron, all Inverclyde Council, and Graham Smyth, Minute Secretary.

1.0 Apologies for Absence

1.1 None

2.0 Minutes of Meeting of 31st May 2021

2.1 The minutes of the meeting of 31st May 2021 were submitted and approved on the motion of Chris Jewell and Cllr Jim Clocherty.

3.0 Matters Arising

3.1 None

4.0 Financial Monitoring Report

4.1 There was submitted a report dated July 2021 by the Finance Manager updating Directors on the financial performance up to the end of May.

4.2 The Finance Manager updated Directors on the income and expenditure against budget.

4.3 The Finance Manager informed the Board that Welsh Walker are the appointed auditors at the AGM and that the trustees acknowledged the long term association with Welsh Walker.

4.4 Discussions were held about the long standing relationship between Inverclyde Leisure and Welsh Walker.

4.5 The Finance Manager informed the Board that a contingency has been recorded against the accounts.

4.6 Decided:

i that the Directors noted the content of the report.

5.0 2021/2022 Budget Report

5.1 There was a submitted report dated July 2021 by the Finance Manager updating Directors on the financial budget for the year 2021/2022.

5.2 The Finance Manager informed the Board of the main income/funding assumptions and main expenditure assumptions for the year 2021/22.

5.3 The 2021/22 budget has been present to IC and is awaiting approval from the committee.

5.4 Decided:

- i. that the Directors agreed the budget for 2021/2022 subject to Inverclyde Council finalising funding.

6.0 Business Plan Update

6.1 There was submitted a report dated July 2021 by the Chief Executive updating Directors on areas of the Strategic Plan being worked on by the team, initiatives undertaken during the COVID-19 pandemic.

6.2 The CEO updated the Board on IL's recovery plan and key dates, pending Scottish Government announcements, around how the company would move forward with the lower restrictions.

6.3 The annual report for 2021/21 will shortly be produced and a presentation will be delivered to the Board.

6.4 The CEO updated the Board on the progress of the Strength Shed since launching and spoke about the additional equipment lease cost for the facility.

6.5 The Chief Executive updated the Board on IL's HR and dynamic employee scheduling / programming.

6.6 IL's customer contact centre creation and function was further elaborated on by the CEO.

6.7 The Board were present with an array of IL's marketing campaigns.

6.8 The Board were present with IL's latest KPI figures.

6.9 Decided:

- i. that the Directors noted the content of the report
- ii. that the Directors agreed the lease costs for Strength Shed

7.0 Leisure & Community Facilities Update

7.1 There was submitted a report dated July 2021 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.

7.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues: -

- Summer of Fun 21 in partnership with IC update
- Group fitness update
- General facilities update
- Lady Octavia's outdoor pitches to close soon for refurbishment
- Survey has been launched at Whinhill Golf Club to gather feedback
- IL are working with IC around property development and maintenance
- The Waterfront's ice plant is awaiting parts
- Pictures in the Park has been a great success so far with lots of positive feedback around the event
- Crawl holes are still being monitored by IL
- Starlight swims has returned to Gourrock Pool for the season
- IL has been shortlisted for the UK Community Renewal fund and are awaiting a decision

7.3 **Decided:**

- i. that the Directors noted the content of the report

8.0 AOCB

8.1 None.

8.2 Date of the Next Meeting

8.3 The date of the next meeting will be Monday 27th September 2021 (AGM) which will take place at 3.30pm.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....