

**MINUTES OF INVERCLYDE LEISURE  
BOARD MEETING  
held on  
Monday 30<sup>th</sup> November 2020 at 3.30pm  
Within Indoor Bowling**

Present: Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Jim McEleny, Councillor Graeme Brooks, Councillor Lynne Quinn, Puneet Gupta, Chris Jewell & Andrew Hetherington.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager all Inverclyde Leisure, Tony McEwan, Hugh Scott and Alan Puckrin, all Inverclyde Council and Graham Smyth, Minute Secretary.

**1.0            Apologies for Absence**

1.1            Liz Cameron.

**2.0            Minutes of Meeting of 28<sup>th</sup> September 2020**

2.1            The minutes of the meeting of 28<sup>th</sup> September 2020 were submitted and approved on the motion of Cllr Graeme Brooks and seconded by Cllr Jim McEleny.

**3.0            Matters Arising**

3.1            None.

**4.0            Strategic Plan Presentation**

4.1            The Board were given a presentation detailing IL's revised three year strategic plan due to the impact of COVID-19.

4.2            The chair thanked the team for their hard work in such difficult times.

**5.0            Business Plan Update**

5.1            There was a report submitted 30<sup>th</sup> November 2020 by the Chief Executive updating Directors on areas of the Strategic Plan being completed, new initiatives and work being undertaken during the COVID-19 pandemic.

5.2            The CEO updated the Board on the progress to IL's phased recovery plan and outlining the effects of services due to the tiering system.

5.3            The CEO updated the Board on progress made since the last board meeting.

- 5.4 The Board were informed of a new awareness campaign which is aimed to win the hearts and minds of the local community focusing on health and wellbeing benefits.
- 5.5 IL continue to have ongoing communication with stakeholders over the tennis application.
- 5.6 The CEO presented the Board the company's KPIs.
- 5.7 Discussion took place regarding the recording of free school children swimming and also membership prices.
- 5.8 **Decided:**  
i that the Directors noted the content of the report.

## **6.0 Financial Monitoring Report**

- 6.1 There was submitted a report dated 30<sup>th</sup> November 2020 by the Finance Manager updating Directors with the financial forecasts to March 2021.
- 6.2 The Finance Manager updated the Board on income projections and factors that have adversely affected income projections out with IL's control.
- 6.3 The Board were notified of HRMC's announcement to extend the furlough scheme until the end of March 2021 and IL will continue to utilise the scheme.
- 6.4 The Finance Manager informed the Board that due to IL's status as an ALEO the company was unable to apply for the Scottish Government's hardship fund as well as the Softplay fund.
- 6.5 The Finance Manager discussed the company's expenditure which is being closely monitored and controlled.
- 6.6 The Board were notified of extension deadline granted by OSCR for the submission of IL's statutory accounts.
- 6.7 **Decided:**  
i that the Directors noted the content of the report.

## **7.0 Leisure & Community Facilities Update**

- 7.1 There was submitted a report dated 30<sup>th</sup> November 2020 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with our Business Plan key driver and objectives.
- 7.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following keys issues:-

- Gourock's pool season went well despite the delayed opening
- Port Glasgow Pool and gym reopened 5<sup>th</sup> October
- Works will commence at Parklea Community Stadium
- Waterfront Leisure Ice Plant is currently being repaired
- Some group fitness classes have been relocated outside and IL continue to utilise online classes
- IL has launched a new website to showcase our activities and centres

7.3

**Decided:**

- i that the Directors noted the content of the report.

8.0

**AOCB**

8.1

None

9.0

**Date of the Next Meeting**

9.1

The date of the next meeting will be Monday 25th January 2020 which will take place at 3.30pm within the Indoor Bowling.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....