

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING
held on
Monday 28th September 2020
Indoor Bowling Centre**

Present: Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Jim McEleny, Councillor Graeme Brooks, Councillor Lynne Quinn, Puneet Gupta, Andrew Hetherington, Chris Jewell and Liz Cameron.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Ruth Binks, Corporate Director of Education, Communities and Organisational Development, Craig Given, Finance Manager (Education & Exchequer) and Hugh Scott, Service Manager, all Inverclyde Council, and Graham Smyth, Minute Secretary.

1.0 Appointment of Chair and Vice Chair

1.1 The Board unanimously agreed that Bill Hawthorne (Chair) and Council Jim Clocherty (Vice Chair) be reappointed and continue their roles for another term.

2.0 Apologies for Absence

2.1 Tony McEwan.

3.0 Minutes of Meeting of 27th July 2020

3.1 The minutes of the meeting of 27th July 2020 were submitted and approved on the motion of Councillor Jim McEleny and seconded by Liz Cameron.

4.0 Matters Arising

4.1 No matters arising.

5.0 Financial Update

5.1 There was submitted a report dated September 2020 by the Finance Manager updating Directors with the financial forecasts for 2020/21.

5.2 The Finance Manager thanked Inverclyde Council for the collaboration, funding and support which has allowed the business to reopen other centres ahead of the phased planning strategy.

5.3 Ruther Binks thanked the Executive Management Team of Inverclyde Leisure for their collaboration and partnership. The Chair thanked everyone for their effort and commitment.

5.4 The Finance Manager updated the Board on the cash flow of the business, the job retention scheme and asked to consider a 1% pay increase for regular paygrades.

5.5 **Decided:**

- i. that the Directors noted the content of the report
- ii. that the Directors unanimously agreed to a 1% pay increase of regular pay grades

6.0 Chief Executive Update

6.1 There was submitted a report dated September 2020 by the Chief Executive updating Directors on the areas of the Strategic Plan being worked on by the team, new initiatives and an update on the work being undertaken during the Covid-19 epidemic.

6.2 The CEO updated the Board on the progress of IL's phase recovery highlighting key dates of centres reopening and the unfurloughing of staff.

6.3 The Chief Executive updated the Board that IL are in continuous dialogue with all stakeholders over the indoor tennis project.

6.4 A number of questions were asked surrounding the effects to customers regarding the phased opening. The Chief Executive answered the questions.

6.5 The Board were informed of IL's proposal to preplace the removable floor in the Waterfront Leisure Complex. The proposal would consist of IL funding £40k of the project and a £253k loan from IC.

6.6 The Board were present with the KPI figures.

6.7 **Decided:**

- i. that the Directors noted the content of the report
- ii. that the Directors unanimously agreed to the funding of the removable floor, £40k funding from IL capital and to apply for a loan from IC of £253k.

7.0 Leisure & Community Facilities Update

7.1 There was submitted a report dated September 2020 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.

7.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues:-

- Positive customer feedback from current users
- Pre-opening facility maintenance update
- Outdoor pitches maintenance

- IL's swimming pools
- Whinhill golf course update
- Customer survey findings
- Outdoor pitches community updates
- Parklea refurbishment works
- Crawl holes

7.3 Decided:
i. that the Directors noted the content of the report.

8.0 **AOCB**

8.1 None.

Date of the Next Meeting

The date of the next meeting will be Monday 25th January 2021,
venue tbc at 3.30pm.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....