

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING**

**held on
Monday 29th March 2021 at 3.30pm
via video conference**

Present: Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Graeme Brooks, Councillor Lynne Quinn, Dr. Liz Cameron, Puneet Gupta, Andrew Hetherington and Chris Jewell.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Craig Given, Tony McEwan, Hugh Scott, all Inverclyde Council and Graham Smyth, Minute Secretary.

1.0 Apologies for Absence

1.1 Councillor Jim McEleny

2.0 Minutes of Meeting of 25th January 2021

2.1 The minutes of the meeting of 25th January 2021 were submitted and approved on the motion of Chris Jewell and Councillor Jim Clocherty.

3.0 Matters Arising

3.1 None

4.0 Financial Monitoring Report

4.1 There was submitted a report dated March 2021 by the Finance Manager updating Directors with the financial forecast to 31st March 2021.

4.2 The Finance Manager updated the Board on the current income streams available to Inverclyde Leisure and also the reductions to expenditure which has incurred savings.

4.3 The Board were also notified that the company's statutory accounts for the previous year have now been filed.

4.4 **Decided:**

i that the Directors noted the content of the report.

5.0 Financial Projection Report

5.1 There was submitted a report dated March 2021 by the Finance Manager updating Directors with the financial projections for the year 2021/2022.

5.2 The Finance Manager updated Directors the revised projections taking into account the second national lockdown and indicative date for reopening.

5.3 **Decided:**
i that the Directors approved the 2021/2022 budget.

6.0 Business Plan Update

6.1 There was submitted a report dated March 2021 by the Chief Executive updating Directors on areas of the Strategic Plan being worked on by the team, initiatives undertaken during the COVID-19 pandemic.

6.2 The CEO outlined key dates of the route map out of lockdown to the Board and what services this allowed IL to operate in conjunction with un-furloughing staff via a dynamic employee scheduling.

6.3 The Board were also updated on IL's strategy to re-engage with customers that are either current, frozen or recently cancelled.

6.4 The Board were informed of a new gym operated by JD Gyms opening in the Waterfront Retail Park across from the Waterfront Leisure Complex.

6.5 Discussion took place regarding the opening of the new gym and how that potentially could affect IL.

6.6 The CEO advised the Board that the former CrossFit gym site within the Greenock Sports Centre will be rebranded and utilised as a strength and conditioning gym.

6.7 Discussion occurred surrounding licence fees for the previous CrossFit gym. The Board were informed that IL came to the end of the licence with CrossFit and the fees were not renewed.

6.8 The CEO discussed the new changes to the Inverclyde Swimming initiative for Under 16s residents and how IL would administer the scheme in partnership with IC.

6.9 The CEO informed the Board that a new stage 2 funding application for the Indoor Tennis Centre has been completed and submitted.

6.10 The Board were presented with the IL's current KPIs that could be measured as well as benchmarking KPIs.

6.11 **Decided:**
i that the Directors noted the content of the report

- 7.0 **Board Meeting Schedule 2021/2022**
- 7.1 The Board were presented with a schedule recommendation for 2021/2020.
- 7.2 **Decided:**
- i. that the Directors agreed to the dates and times of future meetings as detailed.
- 8.0 **Leisure & Community Facilities Update**
- 8.1 There was submitted a report dated January 2021 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.
- 8.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues:-
- o IL's customer communication strategy
 - o Price increase for 2021/22
 - o Walking Challenge – March into Spring
 - o Parklea 3G refurbishment
 - o Lady Octavia 3G replacement works
 - o Community update
 - o Gourock Pool reopening date
 - o Macmillian Move More programme and Live Active
 - o Whinhill Golf course works
 - o Trail of a Skill Row Studio
- 8.3 **Decided:**
- ii. that the Directors noted the content of the report and approved the annual price increment.
- 9.0 **AOCB**
- 9.1 None.
- 10.0 **Date of the Next Meeting**
- 10.1 The date of the next meeting will be Monday 31st May which till take part at 3.30pm.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....