

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING**

held on

**Monday 29th January 2018 at 3.30pm
Within Waterfront Leisure Complex**

Present: Bill Hawthorne, Councillor Jim Clocherty, Councillor R Ahlfeld, Councillor Jim McEleny, Councillor Graeme Brooks, Colin Wilson, Chris Jewell & Andrew Hetherington

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Iain Cameron, Principal Accountant and Martin McNab, Interim Head of Safer & Inclusive Communities both Inverclyde Council and Graham Smyth, Minute Secretary.

1.0 Apologies for Absence

1.1 Apologies were received from Puneet Gupta.

2.0 Minutes of Meeting of 27th November 2017

2.1 The minutes of the meeting of 27th November 2017 were submitted and approved on the motion of Chris Jewell and seconded by Graeme Brooks.

3.0 Matters Arising

3.1 None.

4.0 Financial Monitoring Report 1st April 2017 to 31st December 2017

4.1 There was submitted a report dated 29th January 2018 by the Finance Manager updating Directors with information on income from April 2017 to the end of December 2017.

4.2 Directors were asked to note that the income from core activities is ahead of the previous year but slightly behind the current budget set. The Finance Manager confirmed that total expenditure was down versus the projection.

4.3 Decided:

i. that the Directors noted the content of the report.

ACTION

5.0 **Business Plan Update**

5.1 There was submitted a report dated 29th January 2018 by the Chief Executive updating Directors on the areas of the Strategic Plan being worked on by the team and any strategic initiatives.

5.2 The Chief Executive updated Directors of the recently completed projects within the Waterfront Leisure Complex - the newly refurbished café and the launch of the Express Ladies Fitness Studio.

5.3 The Chief Executive reported that the Waterfront Café is ahead of its targets currently and is performing well against projections and Express Ladies Fitness also showed good usage and a strong uptake with new members using the facility.

5.4 The Chief Executive also updated the Directors on the Barclay Report and informed the Directors that the Scottish Government has now decided to drop recommendation 24.

5.5 The Chief Executive updated the Directors on the progress achieved within the third quarter of the Strategic Plan.

5.6 **Decided:**

- i. that the Directors noted the content of the report.

6.0 **Leisure & Community Facilities Update**

6.1 There was submitted a report dated 29th January 2018 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with our Business Plan key driver and objectives.

6.2 The Head of Leisure & Community Facilities provided Directors with an update on the company's operation and highlight the following key issues:-

- The Strathcona Cup was a fantastic event to host and enjoyed by the Canadian curlers and local Inverclyde teams. Well done to the all the curling clubs and the Ice Team within the Waterfront for your continued support
- New Les Mills Smart bars have been introduced into the Waterfront which is a positive step forward as IL are one of the few Leisure Trusts in Scotland to implement the new dynamic bar systems
- The current lease for the Battery Park Nursery expires in May. A review is being carried out and discussion will commence with current operator.
- Greenock Sports Centre had a Quest Accreditation undertaken.
- Lady Octavia Sports Centre hosted the first Group Fitness launch of 2018.

- Inverclyde Leisure Waterfront Gym was recently crowned the best Fitness Gym in Scotland.
- 25 members of staff will be commencing studies with the West of Scotland University, our chosen operator, to deliver Level 6 and Level 8 Diploma in Leadership and Management under the Chartered Management Institute.
- Healthy and Safety Audits for November showed a corporate average of 87% which is 3% higher than last year's figure.
- Waterfront Skate show hosted their annual Christmas show in December and this was their biggest to date. Well done to Inverclyde Skate School's coaches and skaters involved.

6.3 **Decided:**

- i. that the Directors noted the content of the report.

7.0 **Leisure Funding**

7.1 There was submitted a report dated 29th January 2018 by the Chief Executive updating Directors with information regarding the potential reduction in funding from Inverclyde Council next financial year.

7.2 The Chief Executive outlined different scenarios to the Directors regarding the potential reduction in funding as well as two potential development spend to save projects at Lady Octavia and Boglestone.

7.3 **Decisions:**

- i. that the Directors noted the content of the report; and
- ii. the Directors approved of the report

8.0 **AOCB**

None.

9.0 **Date of the Next Meeting**

The date of the next meeting will be Monday 26th March 2018 which will take place at 3.30pm within Boglestone.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....