

**MINUTES OF INVERCLYDE LEISURE  
BOARD MEETING**

**held on  
Monday 26<sup>th</sup> March 2018 at 3.30pm  
Within Birkmyre Park**

Present: Bill Hawthorne, Councillor Jim Clocherty, Councillor R Ahlfeld, Councillor Jim McEleny, Councillor Graeme Brooks, Colin Wilson, Chris Jewell & Andrew Hetherington.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager all Inverclyde Leisure, Iain Cameron, Principal Accountant and Martin McNab, Interim Head of Safer & Inclusive Communities both Inverclyde Council and Graham Smyth, Minute Secretary.

**1.0            Apologies for Absence**

1.1            Puneet Gupta

**2.0            Minutes of Meeting of 29<sup>th</sup> January 2018**

2.1            The minutes of the meeting of 29<sup>th</sup> January 2018 were submitted and approved on the motion of Chris Jewell and seconded by Councillor Graeme Brooks.

**3.0            Matters Arising**

3.1            None.

**4.0            Financial Monitoring Report to 31<sup>st</sup> March 2018**

4.1            There was submitted a report dated 26<sup>th</sup> March 2018 by the Finance Manager updating Directors with information on income for the ten months to 31<sup>st</sup> January 2018.

4.2            Directors were asked to note that we are working on the February actual which will provide a more accurate year end projection.

4.3            The Finance Manager reported that IL is recording a surplus of which is approximately £9k ahead of budget projection as at 31<sup>st</sup> January 2018.

4.4            The electricity charges for Clune Park were discussed. IL are working towards providing accurate bills for the centre as the bills are just estimates currently. There is an issue to resolve around access to the meter.

**Decided:**

i    that the Directors noted the content of the report.

5.0 **Budget Report 2018/2019**

5.1 There was submitted a report dated 26<sup>th</sup> March 2018 by the Finance Manager updating directors on the proposed budget for 2018-2019.

5.2 The Finance Manager informed Directors that the first scenario had been amended after discussions took place with Inverclyde Council. The resulting changes meant IL would deliver a 2.5% weight average increase to prices as well voluntary redundancies to approximated 6 FTE.

5.3 Discussions took place regarding the voluntary redundancies and the Chief Executive informed directors that potential staff eligible have been informed on the matter.

5.4 The Finance Manager put forward a pay award for employees, subject to the outcome of the streamlining consultations, and asked the board to approve the motion.

**Decided:**

- i that the Directors noted the content of the report.
- ii. that the Directors approved the proposed pay award of 3% for most employees and 2% for senior management subject to the outcome of the streamlining consultations.

6.0 **Business Plan Update**

6.1 There was submitted a report dated 26<sup>th</sup> March 2018 by the Chief Executive updating Directors on the areas of the Strategic Plan being worked on by the team, new projects and initiatives, as well as seeking agreement on the 2.5% weighted increase to prices.

6.2 The Chief Executive updated Directors on the positive data collated by the Local Government Benchmarking Framework. IL scored significantly high across satisfaction of local residents and the cost per visit. Directors were very pleased with the resulting data and benchmarks against the company.

6.3 The Chief Executive informed Directors that Inverclyde Council have agreed investment in the following facilities: Lady Octavia Sports Centre and Boglestone Community Centre. Also, Inverclyde Council are planning to invest an additional 150k to developing the new Indoor Tennis facility.

6.4 The Chief Executive briefed Directors on how IL would help the transition for customers when free over 60s swimming comes to an end. All centres have been informed and the public have been made aware of the changes too. Discussions took place regarding the walk-in price for concession swims. The CEO informed the board that there are various options for the public including the

new swim reward card and also memberships that should prove cost effective.

6.5 Directors were informed on advancements with the Indoor Tennis project. Inverclyde Council have committed 500k funding towards the project with the remainder of the funding subject to bid with Tennis Scotland.

6.6 The CEO informed the board that the funding agreement with Inverclyde Council has now been signed by Inverclyde Leisure.

6.7 Directors were informed of the new legislation required surrounding gender pay gap as of April 2018. IL have requested their HR company to analyse the data and provide statistical calculations. This information will be published on the company's website.

6.8 The Chief Executive presented the Board IL's plans and preparations to confirm to the impending General Data Protection Act. IL is working with their partners to ensure comply with the regulations.

**Decided:**

i that the Directors agreed to the weighted price increase of 2.5%

7.0 **Board Meeting Schedule – 2018/2019**

7.1 There was submitted a report dated 13<sup>th</sup> March 2018 by the Chief Executive updating Directors on the proposed meeting schedule for 2018/2019.

**Decided:**

i that the Directors agreed to proposed dates

8.0 **Leisure & Community Facilities Update**

8.1 There was submitted a report dated 16<sup>th</sup> March 2018 the Head of Leisure & Community Facilities updating Directors on the company's operations in line with our Business Plan key driver and objectives.

8.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following keys issues:-

- Gourock Pool will be opening on Friday 4<sup>th</sup> May at 4pm for the 'Big Jump In'.
- The Waterfront Café has been performing strongly and the feedback has been positive.

- IL will be joining in on the “Let’s Move For A Better World 2018” campaign. The campaign is a global fitness challenge based on how many moves can be collected. The fitness gyms taking part are: Waterfront Fitness Gym, Gourrock Fitness Gum and Birkmyre Park.
- The contract for Greenock Town Hall’s flooring has been withdrawn. The project will need to be retendered.
- Unfortunately, the Total Stone Roses concert was cancelled due to serve weather. It will be rescheduled later on in the year.
- Express Ladies Fitness been a great success so far with a lot of new members joining. Feedback has also been good.
- IL will be looking to tender contracts for pool chemicals and housekeeping/cleaning supplies. The values of the tender are 130k approx for pool chemicals and 75k approx. for housekeeping/cleaning supplies. Directors were asked to approve going to tender for these items

**Decided:**

- i that the Directors noted the content of the report.
- ii. that the Directors approved the approximate tender value of 130k approx. for pool chemicals and 75k approx. for housekeeping/cleaning supplies.

9.0

**AOCB**

None

**Date of the Next Meeting**

The date of the next meeting will be Monday 28th May 2018 which will take place at 3.30pm within Waterfront Leisure Complex.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....