

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING**

held on

**Monday 8th October 2018 at 3.30pm
Within Waterfront Leisure Complex**

Present: Bill Hawthorne, Councillor Jim Clocherty, Councillor Graeme Brooks, Councillor R Ahlfeld, Chris Jewell, Puneet Gupta & Andrew Hetherington.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Iain Cameron, Principal Accountant and Grant McGovern, Head of Safer & Inclusive Communities, both Inverclyde Council and Graham Smyth, Minute Secretary.

1.0 Appointment of Chair & Vice-Chair

1.1 After each AGM, in accordance with Article 15.1 of the Articles of Association, IL is required to appoint a Chair and Vice-Chair. Bill Hawthorne and Councillor Jim Clocherty have indicated they are happy to continue in these roles for a further year.

1.2 It was proposed by Chris Jewell and seconded by Councillor Ronnie Ahlfeld that Bill Hawthorne and Councillor Jim Clocherty continue in their current positions.

2.0 Apologies for Absence

2.1 Colin Wilson and Councillor Jim McEleny.

3.0 Minutes of Meeting of 30th July 2018

3.1 The minutes of the meeting of 30th July 2018 were submitted and approved on the motion of Councillor Graeme Brooks and seconded by Councillor Jim Clocherty.

4.0 Matters Arising

4.1 IL and IC are still in talks over waivers to clubs.

4.2 IL to investigate disabled space allocation within the carpark at Lady Octavia Sports Centre.

5.0 Presentation of Annual Report

5.1 IL's Management Team presented the Annual Report to the Board to highlight the positive work carried throughout the year.

6.0 Financial Monitoring Report to 31st August 2018

6.1 There was submitted a report dated 8th October 2018 by the Finance Manager updating Directors with information on income up to the 31st August 2018.

6.2 The Finance Manager noted that IL is on track to deliver the target surplus of £1k.

6.3 The Finance Manager informed Directors that Gourrock Pool had a very strong season linked to the prolonged hot weather over the summer.

6.4 Decided:

i that the Directors noted the content of the report.

7.0 Business Plan Update

7.1 There was submitted a report dated 1st October 2018 by the Chief Executive updating Directors on the areas of the Strategic Plan, developments of new projects and other initiatives.

7.2 The Board were informed of the key dates surrounding the application stage and development for the Indoor Tennis project.

7.3 The Chief Executive updated the Board on the progress with the Lady Octavia and Boglestone projects in partnership with Alliance Leisure Architects and IC. Lady Octavia will be delivered first with Boglestone following at a later date.

7.4 The CEO notified the Board that the SKILLBIKE studio within the Waterfront had been completed.

7.5 The Board were informed of the IC potential options surrounding the management fee reductions for next year.

7.6 The CEO reported on the balance scorecard for KPIs for September.

7.7 Decided:

i. that the Directors noted the content of the report

8.0 Leisure & Community Facilities Update

8.1 There was submitted a report dated 1st October 2018 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with our Business Plan key driver and objectives.

8.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following keys issues:-

- Indoor Bowling works have nearly been all completed. The scoreboard will be installed early December.
- IL have installed fully automated defibrillators across all leisure centres, pools and town halls.
- Boglestone’s spinning studio revamp is on course to be completed
- Gourock Pool had their Quest Assessment
- IL are looking forward being a part of the Inverclyde Sport Personality new grant scheme.
- Gourock Pool’s season has come to an end now. Overall, the season has been exceedingly strong due to fantastic weather June, July and the majority of August.
- IL have received a full inspection report of the current condition of the Waterfront’s floating floor. IL and IC in discussion regarding the matter.
- Feedback from the customer survey has been very positive.
- Swim School’s September promotion has been successful with 75 new sales.

8.3 **Decided:**

- i. that the Directors noted the content of the report.

9.0 **AOCB**

9.1 IL to investigate and report on the Saturday morning usage of the Battery Park in relation to the 9-a-sides and adult games.

9.2 The board praised Ian Dyer and his team at the Greenock Town Hall for helping and aiding the cruise ship passengers.

9.3 Puneet Gupta asked Directors to note that he has been appointed onto the board of the Beacon.

9.4 Councillor Jim Clocherty asked Directors to note that he has been appointed onto the board of the Beacon.

10.0 **Date of the Next Meeting**

10.1 The date of the next meeting will be Monday 26th November which will take place at 3.30pm, venue to be decided.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....