

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING
held on
Monday 26th November 2018 at 3.30pm
Within Ravenscraig Activity Centre**

Present: Councillor Jim Clocherty (Acting Chair), Councillor Jim McEleny, Councillor Graeme Brooks, Councillor R Ahlfeld, Chris Jewell, Puneet Gupta and Andrew Hetherington.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Grant McGovern, Head of Inclusive Education, Culture & Communities and Iain Cameron, Principal Accountant both Inverclyde Council and Lesley Hallam, Minute Secretary.

1.0 Apologies for Absence

1.1 Apologies were received from Bill Hawthorne and Colin Wilson.

2.0 Minutes of Meeting of 8th October 2018

2.1 The minutes of the meeting of 8th October 2018 were submitted and approved on the motion of Chris Jewell and seconded by Councillor Graeme Brooks

3.0 Matters Arising

3.1 *4.2 – The allocation of disabled and child spaces will be reviewed in March 2019.*

3.2 *9.1 – 9-a-side games have now finished at the Battery Park until July 2019. Going forward IL will look at the booking allocation of teams to other parks. Clubs have been formally written to regarding the use of foul language in the park.*

4.0 Indoor Tennis Presentation

4.1 Jim Lyon, Kieron Vango and Andrew Hetherington presented the Indoor Tennis Network Community and Business Plan to Directors. This gave an overview of the stage one application which was made to Tennis Scotland Transforming Indoor Tennis Fund. Jim Lyon advised Directors that the stage one bid has been successful and we are awaiting formal confirmation from Tennis Scotland on the stage two process.

4.2 The Chair thanked the team involved for the presentation and for the work everyone has done in getting to this stage.

5.0 Financial Monitoring Report to 31st October 2018

5.1 There was submitted a report dated 26th November 2018 by the Finance Manager updating Directors with information on income up to the 31st October 2018.

5.2 Based on the latest forecast Directors were asked to note that we are behind target for the seven months to October 2018.

5.3 The Finance Manager confirmed that an in-depth revised projection has been carried out. There is a slight contingency which should ensure IL stays in line with the initial budget. Managers are now in the process of cascading the re-projection down to their teams.

5.4 The Finance Manager informed Directors that income is performing well.

Decided:

i that the Directors noted the content of the report.

6.0 Business Plan Update

6.1 There was submitted a report dated 1st November 2018 by the Chief Executive updating Directors on the areas of the Strategic Plan being worked on by the team, new projects and initiatives.

6.2 Following on from the Indoor Tennis Presentation Directors were informed of the next stage of the process.

6.3 The Chief Executive updated Directors on progress with the Lady Octavia and Boglestone projects. Work commenced today at Lady Octavia and will be done in 3 phases. Work on Boglestone will commence around March 2019.

6.4 Following the success of the Skill Bike Studio and the loss of the meeting room the Chief Executive informed Directors of the proposed board room and office reconfiguration.

6.5 The Chief Executive reported that a number of IL staff have successfully completed a CMI qualification.

6.6 The Chief Executive updated Directors on the objectives achieved from July to the end of September from the Strategic Plan year 2.

6.7 In response to a question regarding Greenock Town Hall flooring the Head of Leisure & Communities advised that a provisional date of August/September 2019 has been set aside for works to commence.

Decided:

i that the Directors noted the content of the report.

7.0 Leisure & Community Facilities Update

7.1 There was submitted a report dated 16th November 2018 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with our Business Plan key driver and objectives.

7.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues:-

- Skill Bikes have now been launched and the studio is performing well. Looking to increase the classes from 10 to 60 sessions per week.
- IL App is now live allowing our customers to make full use of online bookings, viewing timetables and general centre information.
- IL will be hosting a Hogmanay Dinner/Dance at Greenock Town Hall.
- Another successful event has taken place at Greenock Town Hall with the performance of the Total Stone Roses and Oasis.
- New Learn to Climb sessions have been launched at Ravenscraig Activity Centre, which is proving very successful.
- The WLC came 4th in the UK Make a Move Challenge.
- Following a successful promotion at CrossFit membership has risen to 152 members.

7.3 Positive feedback was received from Directors on the new IL App and the hard work which has gone in to developing this.

7.4 The Chair also congratulated the team on reconfiguring and developing areas of the building which has allowed IL to offer new services to our customers.

Decided:

- i. that the Directors noted the content of the report.

8.0 **AOCB**

8.1 In response to a question from Councillor Ahlfeld the Chief Executive advised that the IC potential options surrounding the management fee reductions for next year was reported to the last Board Meeting. The Chief Executive will update Directors as matters progress.

8.2 The Head of Leisure & Communities advised that IL are working closely with Officers from IC regarding the moveable pool floor and discussions are continuing regarding timescales. As part of the replacement strategy IC to appoint a consultant to specify an appropriate floor.

9.0 **Date of the Next Meeting**

9.1 The date of the next meeting will be Monday 28th January, 2019 which will take place at 3.30pm. Venue to be decided.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....